



Suited to Succeed Referral Membership Agreement

Suited to Succeed provides free professional attire to women in job training programs at nonprofits organizations or programs under contract with the Department of Social Services. We welcome you as a member of our referral network and ask that you support our mission by signing the agreement below. STS membership fees paid by referring partners help to defer operating costs but can be waived by request if there are no funds for membership fees in your agency budget.

The referring partner agrees to:

1. Provide a copy of the organization's mission statement along with a copy of the 501C3 designation or a copy of the contract with DSS if a new partner.
2. Make sure that each client has a scheduled appointment and a referral form that is completed. To schedule an appointment call 410-528-1799.
3. Emphasize that clients need to arrive on time, be courteous, allow 2 hours for an appointment (one hour to select clothing and one hour to volunteer at STS), and clients MUST bring a copy of the referral form with them. Explain that STS has a limited supply of clothing for larger sizes.
4. Provide information on employment statistics to STS for clients referred
5. Pay or ask to have waived an annual membership fee of \$100.

Suited to Succeed agrees to:

1. Provide your clients with two outfits when beginning a job training program.
2. Provide your clients with two outfits when a job interview is scheduled.
3. Provide your clients one additional outfit after employment is secured.
4. Provide supervision for required hour of volunteering.
5. Offer clients an additional clothing package for \$10 during the public sale day every Tuesday.

Referring Member Organization _____

Main Contact Person or Supervisor _____

Address _____ Zipcode _____

Phone _____ Email _____

Fax _____ Web Site _____

Signed _____ Date _____

Membership Organization Authorized Signature

Signed _____ Date _____

STS Signature